

REQUEST FOR CHANGE IN STUDENT ASSIGNMENT

Ashe County parents of children in grades K-6 are required to enroll their children in their residence district. The parent(s) can complete the Request for Change in Student Assignment if there is a verified special need or student hardship that warrants reassignment for the 2017/2018 school year. Parents should read and understand the Student Reassignment Policy 4150 before completing the request. A Request for Reassignment form may be obtained from the central office or any elementary school. Decisions regarding reassignment will be made by July 3, 2017, and sent to each applicant by mail.

1. Conditions of Transfer—any student who is granted a transfer must maintain appropriate behavior, attend school regularly with minimal tardies, and demonstrate academic progress. In addition, the reason for the transfer must continue to exist. If the conditions of the transfer are not maintained, the superintendent may revoke approval. The superintendent will notify the parent of the revocation, and the student will be reassigned to the base school.
2. One Year Limitation—student transfer requests are approved for one school year only and must be renewed annually. The school in which the student is enrolled has the responsibility for verifying Ashe County residency status each year the request is resubmitted.
3. Transportation—Ashe County School will not provide transportation for any student who has been reassigned outside of their base school boundaries. The parent and/or legal guardian is responsible for transporting the student to and from school on a timely basis.

Requests must be returned signed no later than **April 13, 2017 at 5:00 p.m.
Applications may be returned to the school or central office.**