

# MINUTES

## SAFETY AND SCHOOL FACILITIES COMMITTEE

NOVEMBER 19, 2015

### Attendance

Phyllis Yates, Phil Howell, Marty Norris, Kenneth Richardson, Pat Lanno, Travis Richardson, Shea Coldiron, Tammy Craine, Kevin Anderson

### Minutes

A motion by Kenneth Richardson and a second by Marty Norris gave unanimous approval to the **minutes** from the last safety meeting which was held on October 15, 2015.

### Agenda

- An updated **Accident Report** was given which included all accidents since the beginning of the 2015/16 school year
- Phil Howell gave an update on the **Building Safety Walkthroughs** that are taking place at each school
- Randy Cranfill with Surry Insurance is scheduled to come in January for **OSHA training**
- Phyllis Yates mentioned that the funding had been provided to replace the **Security Cameras** in schools
- Phil Howell is making arrangements for the **Sheriff's Department** to visit each school (snow day or off-day) to become more familiar with the entrances, exits, hidden places, etc.
- **Safety Tip of the Month** was brought up and discussed with regards to the tips approved for the months of November and December
  - **November - Falls**
  - **December – Electrical Safety**

### Recommendations

- Next meeting will be held **January 21<sup>st</sup> at 3:30**
- Meeting adjourned